

Outdoor Adventure Team Risk Assessment

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| Details of assessment | | | | Equipment Involved (if applicable) | | | |
| Operation covered by this assessment: (HA002) | | | | Scissors, glue, wool, paper, card, pom poms, ribbon, sticks, leaves, flowers, string, pine cones, glue sticks, water, paint brushes, sheets, clay, boards, washing up bowls, feathers | | | |
| Forest Craft Risk Assessment | | | | | | | |
| Location: Haigh Woodland Park | | | | | | | |
| Date of assessment: | 30/10/2023 | Issue No: | 2 | | | | |
| Assessor name: Vicky Lopez | | | | | | | |

| Step 1 | | Step 2 | | Step 3 | | Step 4 | |
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| What are the hazards? | Who might be harmed and how? | What are you already doing? | | What further action is necessary? | Action by whom | Action by when | Done |
| | | <ul style="list-style-type: none"> • Use this Risk Assessment alongside: • HA001 General Bushcraft Risk Assessment. • HA001.1 Bushcraft Manual Handling Risk Assessment | | | | | |
| Hazard: Scissors Risk: Cuts, injury to self or others | Staff Participants General Public | <ul style="list-style-type: none"> • Clear instruction given, and supervision by an adult. • Scissors must be carried 'bunny ears up'. • Scissors to be stored safely when not in use. | | Full briefing given before session starts | Trained member of staff | Pre session starting and during session | |
| Hazard: Craft equipment Risk: Choking, littering | Staff Participants General Public | <ul style="list-style-type: none"> • Participants made aware of the dangers of putting things into their mouths eg glue, pencils, beads, wool etc. • If using supplies from the forest area, be careful not to cause damage to plants, trees flowers etc. • Equipment to be kept tidy and stored away | | Full briefing given before session starts | Trained member of staff | Pre session starting and during session | |

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| | | <p>safely.</p> <ul style="list-style-type: none"> • Hand washing facilities available at public toilets. • Participants to dispose of any litter in a suitable bin or refuse bag or keep hold of it until it can be disposed of properly. | | | | |
| <p>Hazard: Environmental Damage</p> <p>Risk: Damage to the setting</p> | <p>Staff Participants General Public</p> | <ul style="list-style-type: none"> • Leave no trace – remove all signs of activity at the end of the session. | Full briefing given before session starts | Trained member of staff | Pre session starting and during session | |
| <p>Step 5 Next Review Date: 30/10/24 Issue 1 10/06/22 VL Issue 2 30/10/23 VL</p> | | | | | | |

