

Outdoor Adventure Team Risk Assessment

Details of assessment	Equipment Involved (if applicable)
Operation covered by this assessment: (HA004)	Maps, pencils, log sheets
Orienteering Risk Assessment	
Location: Haigh Woodland Park	
Date of assessment: 30/10/2023 Issue No: 2	
Assessor name: Vicky Lopez	

Step 1	Step 2	Step 3	Step 4			
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom	Action by when	Done
		<ul style="list-style-type: none"> Use this Risk Assessment alongside: HA001 General Bushcraft Risk Assessment. HA001.1 Bushcraft Manual Handling Risk Assessment 				
Hazard: Wet, muddy, slippery, uneven surfaces. Risk: Personal Injury, slips, trips & falls	Staff Participants General Public	<ul style="list-style-type: none"> All participants receive a briefing before the activity starts. Participants are advised to wear appropriate shoes / boots. Leader to identify course appropriate to the mobility needs of the group. Due to the nature of this activity, there will always be a risk of slips trips and falls. At least one member of staff to be first aid trained and carry an appropriate first aid kit. 	Full briefing given before session starts	Trained member of staff	Pre session starting and during session	
Hazard: Weather Conditions	Staff Participants General Public	<ul style="list-style-type: none"> Weather forecast checked before session. Event will be cancelled in extreme weather conditions such as high wind, snow flurry or heavy 	Full briefing given before session starts	Trained member of staff	Pre session starting	

<p>Risk: Effects of cold or heat, standing water, mud, ice etc.</p>		<p>rain.</p> <ul style="list-style-type: none"> • Instructors are first aid trained and carry First Aid Kit. • Participants receive a briefing before the session and advised to dress appropriately and use sun tan lotion when required. • Participants instructed to walk the course during wet weather. • Session leader to carry a walkie talkie and a mobile phone for use in an emergency. 			<p>and during session</p>	
<p>Hazard: Inexperience or inability to complete activity.</p> <p>Risk: Getting Lost whilst taking part in activity.</p>	<p>Staff Participants General Public</p>	<ul style="list-style-type: none"> • Route discussed in pre session briefing along with guidance on what to do if lost. • Adult supervision is necessary when participants are under 13 or inexperienced. • If self led, agree clear finish time, record set off times and agree a meeting place for the end of the activity and Issue groups with a whistle to use in case of an emergency. • If self led participants must be in groups no fewer than 3. 	<p>Full briefing given before session starts</p>	<p>Trained member of staff</p>	<p>Pre session starting and during session</p>	
<p>Hazard: Stranger Danger / Personal Safety</p> <p>Risk: Participants or staff becoming injured, potential risk of assault or</p>	<p>Staff Participants General Public</p>	<ul style="list-style-type: none"> • Dynamics of the groups participating in the activity are taken into account when planning supervision. • Participants (particularly children) to be instructed not to speak to strangers and to stay in groups.. • Staff to wear appropriate uniform to remain visible. • All staff are to remain vigilant at all times, and any suspicious activity or persons will be approached and the Dealing with Difficult Situations at Work procedure to be followed. • Any individuals acting inappropriately will be reported to the police. 	<p>Full briefing given before session starts</p>	<p>Trained member of staff</p>	<p>Pre session starting and during session</p>	

abduction.						
Hazard: Specific areas of hazard on the route Risk: Serious personal injury	Staff Participants General Public	<ul style="list-style-type: none"> • Activity instructor must be familiar with the route to enable a thorough briefing to take place. • Any dangers should be highlighted to participants before they set off. • Anyone who ignores safety instruction will be removed from the activity. 	Full briefing given before session starts	Trained member of staff	Pre session starting and during session	
Hazard: Environmental Impact Risk: Damage to local environment as result of activity	Staff Participants General Public	<ul style="list-style-type: none"> • Participants instructed to take any rubbish home. • Embed the value of respecting the countryside and 'leave no trace' of the activity as part of the briefing, 	Full briefing given before session starts	Trained member of staff	Pre session starting and during session	
Step 5 Next Review Date: 30/10/24 Issue 1 10/06/22 VL Issue 2 30/10/23 VL						

